

GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH: VIJAYAWADA.

Cir. Memo. No. G1/ACR & APR /2020-21

Dated:13 -08 -2021

Sub: TECHNICAL EDUCATION – ESTABLISHMENT – APTES –
Furnishing of Annual Property Statement and Annual Confidential
Reports of Lecturers working in the Government Polytechnic /
Institutions –Certain information called for -Regarding.

Ref: G.O.Ms.No. 528 General Administration (Services) Dept., Dt. 19-08-
2008

\$\$\$\$

The attention of all the Principals are invited to the subject cited and they are requested to furnish the Annual Property Statement & Annual Confidential Reports of Lecturers in Engineering and Non Engineering branches as enclosed to this memo working in their respective institution in the pro-forma appended to this memo for the years 2015-16, 2016-17,2017-18,2018-19 and 2019-20 on or before 16-08-2021 without fail through a special messenger

2. This may be treated as most urgent.

Encl: a/a

Sd/- A.Nirmal Kumar Priya
For COMMISSIONER .

To
All the Principals of Government Polytechnics./Institutions.
Copy to RJD (TE), Kakinada, Tirupati.
Copy to Stock file/Spare.

//FBO//

E. Venkatesh Rao
SUPERINTENDENT

List of Lecturers in Engineering and Non Engineering to be submitted ACRs& APRs for 2015-16 to 2019-20	
COMPUTER ENGINEERING	
Zone-IV	1. P.S. NagendraBabu, L/CME, SVGPT, Tirupati
	2. Sugali SwarnaKumari Bai, L/CME, GPT Dharmavaram
CIVIL ENGINEERING	
Zone-III	1. Dudipalli Ramesh, L/Civil, MBTS GPT Guntur
	2. VenkataSubbaiah. K, L/Civil, GPT Gudur
	3. KarthikTadigiri, L/Civil, MBTS GPT, Guntur
	4. Nayeb Dada, L/Civil, GPT Nellore
	5. Ayyappan Yuvaraj, I.Civil, GPT, Ponnur
ELECTRICAL AND ELECTRONICS ENGINEERING	
Zone-I	1. S.B. Linga Murthy, L/EEE, GMRP Paderu
	2. P.Suseela, MRAGR GPT, L/EEE, Vizianagaram
	3. K.V.Subramanyeswara Rao, L/EEE, MRAGR GPT, Vizianagaram
	4. K.Padmaja, L/EEE, GPT, Visakhapatnam
Zone-II	1. V. RatnaSagar, L/EEE, GMRP, Yetapaka
	2. Y.Ramesh, L/EEE, GPT, Vijayawada
Zone-III	1. Ch. Hemasrinivas, L/EEE, MBTS GPT, Guntur
	2. B.Siva Kumar Reddy, L/EEE, GPT, Nellore
Zone-IV	1. G.Rupesh Kumar, L/EEE, GPW, Palamaneru
	2. S. Esther Rani, L/EEE, GMRP, Srisailam
ELECTRONICS AND COMMUNICATION ENGINEERING	
Zone-II	1. Banavathu Saida Naik, L/ECE, GMRP, Rajamahendravaram
	2. V.Subba Lakshmi, L/ECE, GPW, Nandigama
	3. S. Meenakshi, L/ECE, GPW, Nandigama
	4. J.Rajeswari, L/ECE, GPW, Kakinada
Zone-III	1. K.Gomathi Devi, L/ECE, GPW, Guntur
	2. S.Srivalli, GPW, L/ECE, Guntur
	3. D.Varaprasad, L/ECE, GPT Atmakur
	4. V.V.SubbaRao, L/ECE, MBTS, Guntur
	5. T.RaghavaRao, L/ECE, GPW, Nellore
	6. N. Kiranmayee, L/ECE, GPT, Addanki
Zone-IV	1. P.MaryKalayani, L/ECE, GPT, Tadipatri
	2. J.Vidyasri, L/ECE, GPW, Kadapa
	3. S. Sujatha, L/ECE, GPW, Palamaner
	4. S. Neelaveni, L/ECE, GPT, Anantapuramu
	5. B.Murali Krishna, L/ECE, GPT, Kamalapuram
	6. C.Muni Saraswathi, L/ECE, SVGP, Tirupathi
	7. J.Sudhamani, L/ECE, GPT, Kamalapuram
	8. D.Murali Krishna, L/ECE, GPT, Ananthapuramu
MECHANICAL ENGINEERING	
Zone-I	1. Sudharani Miriyala, L/ME, GMRP, Paderu
	2. G. Edukondalu, L/ME, GPT, Visakhapatnam
	3. DhanunjayaRao, L/ME, GPW, Srikakulam

Zone-I	4. Dr. P.Murali Krishna, L/ME, GPT, Srikakulam
	5. K.Ramesh Kumar, L/ME, GPT, Srikakulam
	6. Dr. K. Phani Krishna, L/ME, GPT Visakhapatnam
	7. M. Malleswar Rao, L/ME, GPT, Visakhapatnam
	8. P.V.J.S. Chandra Mouli, L/ME, GPT, Vijayanagaram
Zone-II	1. K. Sai Kumar, L/ME, GPT, Gannavaram
	2. Naga P Jyothi J, L/ME, GPT, Machilipatnam
	3. U. Sunil Kumar, L/ME, GPT, Tadepalligudem
	4. SVNDV Prasadu, L/ME, GPT, Vijayawada
	5. J.Anusha, L/ME, APT Kakinada
	6. P. Srinivas, L/ME, GPT, TadepalliGudem
	7. B.Nagendra, L/ME, GMRP, Rajahmundry
	8. M. Ramesh, L/ME, GPT, JangareddyGudem
Zone-IV	1. B. Sreenivasa Rao, L/ME, GPT Anantapuramu
	2. K. Bharathi Devi, L/ME, GPT, Ananthapuram
	3. M. Suresh Babu, L/ME, GPT, Ananthapuram
	4. S. Ramanadha Reddy, L/ME, GPT, Jamalamadugu
	5. Hemavathi. P, L/ME, SVGP, Tirupati
	6. R. Nagarathana, L/ME, GMRP, Madanapalli
	7. P. Likeswari, L/ME, GPT, Pillaripattu
	8. Chiranjeevi.P, L/ME, GPT, Anantapuram
	9. Molka.Prasadu, L/ME, ESCGPT, Nandyal
	10. Chintha Rajendra Prasad, L/ME, GPT, Anantapuram
	11. Sravan. Kasireddy, L/ME, GPT, Proddatur
	12. N.P. Lakshmi Narayana, L/ME, GPT, Anantapuram
	13. Puram.Chandra Sekhar, L/ME, GPT, Proddatur
	14. Hari Prasad M, L/ME, GPT, Pillaripattu
BIO MEDICAL ENGINEERING	
Zone-IV	1. B. Sowjanya, L/BME, SV GPT, Tirupati
	2. Y. Ramanjaneyu, L/BME, SGPR GPT, Kurnool
TEXTILE ENGINEERING	
Zone-IV	1. K. Pradeep Kumar, L/TT, GPT Madakasira
METALLURGY ENGINEERING	
Zone-II	1. B.Somanadh, L/Met, GPT, Vijayawada
	2. Ch. Hima bindhu, L/Met, GPT, Vijayawada
ARCHITECTURE ENGINEERING	
Zone-II	1. Y.V. Sridhar Murthy, L/Arch., APT, Kakinada
	2. M. Neeraja, L/Arch., APT, Kakinada
	3. Z. Ambedkar Babu, L/Arch., APT, Kakinada
CHEMICAL ENGINEERING	
Zone-I	1. M.Vijayalaskhmi, GICE, Visakhapatnam
	2. V.Srikanth, GICE, Visakhapatnam
CHEMICAL ENGINEERING (PLASTIC & POLYMER TECHNOLOGY)	
Zone-I	1. S. Prasantha Kumari, GICE, Visakhapatnam
	2. NNV. Kumari, GICE, Visakhapatnam
CHEMICAL ENGINEERING (PETRO CHEMICAL TECHNOLOGY)	

Zone-I	1.KBVSS. Kumar, GICE, Visakhapatnam
PHARMACY	
Zone-IV	1. K. Ramakrishnaiah, SVGP, Tirupati
	2. G. Dhanalakmi, SGPR Kurnool
	3. T. Shireesha, GPW, Kadapa
	4. G .Sai Rajesh , SVGP, Tirupati
CCP	
Zone-I	1. K. Sreeramacharyulu, GPW, Bheemunipatnam
	2. P.Srividya, GPT, Srikakulam
ENGLISH	
Zone-II	1. M. Trivedi, GPT, Machilipatnam
	2. Shirisha. T, GPT, Jangareddygudem
Zone-III	1. G. Raj Kumar, GPW Nellore
	2. M. Tabitha Prashanthi, GPM Guntur
Zone-IV	1. M. Sundeep, GPT, Anantapuramu
	2. Dr. Syed HussainMian, GPM, Kurnool
	3. Kambam.Mary Madhuri, GPT, Adoni
	4. S. VenuGopal, ESC GPT, Nandyal
	5. K. Uma Shankar Reddy, GPT, Kalyandurg
	6. P. Aparna, GPW, Hindupur
	7. Prabhakaragari Sudhakar, GPT, Pillaripattu
	8. Shaik Shabana, GPT, Kadiri
CHEMISTRY	
Zone-I	1. Y.SrinivasaRao, GPT,Chinnemarengi
	2. P.Srinivasa Reddy, GPT, Amadalavalasa
Zone-III	1. B.V.S.N.S. Lakshmi, GPT, Ponnur
	2. E. Ramanjaneyulu, GPT, Krosur
Zone-IV	1. P. Radhika, GPT, Rajampeta
	2. P. Sunkanna, GPT, Rayadurg
	3. Dr. P. Raghu, GPT, Madakasira
	4. U. Sushuma, GPT, Simhadripuram
	5. Dr. P. HariBabu, SVGP, Tirupati
	6. Y. MadhuKiran, GMRP Srisailam
	7. K. Gurumurthychari, ESC GPT, Nandyal
	8. V. Naga Surendra Reddy, GPT Kalikiri
MATHS	
Zone-II	1. S. Srinivas, GMRP Yatapaka
	2. Ch.V. RamanaRao, GPT, Gannavaram
Zone-IV	1. V.Sreenivasulu, GPT, Ananthapuram
	2. E.Dhananjaya, GMRP Madanapalle
	3. P.RamamohanaRao, GPW Hindupur
	4. Y.Ramanjaneya Reddy, GPW Kadapa
	5. K.Subhan, GPM, Kurnool
	6. S. R.RavichandraBabu, , GPT, Kamalapuram

Sd/- A.Nirmal Kumar Priya
for COMMISSIONER

11 F.B.011

E. Venkatesh Rao.
SUPERINTENDENT

ANNEXURE

FORM - A

PART - I

(TO BE FILLED BY THE OFFICER REPORTED UPON)

1. A brief summary of duties and responsibilities (not more than 50 words)

2. Please specify important items of work in order of priority where in quantitative / physical / financial targets / objectives / goals were set for you or set by yourself for the reporting year and achievements made.

Item of work	Physical or financial target/Objective/goal	Achievements
1.		
2.		
3.		
4.		
5.		

- 3(a) In case of a short fall of expected quality/quantity of performance please state the reasons

- (b) Please indicate your contribution in case of significantly higher achievement of the target / goal / objective.

4. Date of submission of Annual Property Returns.

SIGNATURE.

F O R M - A

Part- II

Annual Confidential Report on Gazetted Officers for the year _____

1. Name of the Officer _____ Date of Birth _____

2. Appointment held during the year (with date) and pay and scale of pay.

3. General qualifications and aptitude for post held including any special or technical and professional attainments.

4. (a) Acceptance or otherwise of the self appraisal report of the Gazetted Officer indicated in Part I and if not agreed to, the reasons therefor.

(b) Manner in which the Officer discharged his duties during the year i.e., if satisfactory or otherwise (specific instances of unsatisfactory work if adversely commended on to be cited with number and date of orders passed).

5. Does the Officer exhibit:

- (a) Patience
- (b) Tact
- (c) Courtesy
- (d) Impartiality in his relations with the public and subordinate or superior staff with whom he comes in contact:

6. Is the Officer:-

- (i) Of good Character
- (ii) Of sound constitution

7. Is the Officer:-

- (i) Physically energetic
- (ii) Mentally alert

8. How the Officer:

- (i) Initiative and drive
- (ii) Powers of Control
- (iii) Powers of application

9. Has the Officer any special characteristics and/ or any outstanding merits or abilities which would justify his advancement and special selection for higher appointments in the service.

Contd.,

10. Is he confirmed in this post if not, what is his substantive post?

10 (a) Date of submission of Annual Property Returns Statement pertaining to the year _____

11. Punishments, censures or special commendations in the period under report.

12. (a) Date of communication of adverse remarks since last report.

(b) Orders on the representation if any arising from (a) above.

13. General remarks (Comment generally on the way the Officer has carried out his duties, estimate of his personality etc.)

14. Grading:-

(i) Outstanding

(ii) Very good

(iii) Good

(iv) Satisfactory

(v) Poor

(Clearly indicate the reasons for grading of the Officers)

15. Reporting Officer

Date.

Signature

Name and Designation
(in block letter)

16. Remarks of the Countersigning Officer

Date:

Signature

Name and Designation
(in block letters)

17. Opinion of the Head of the Department (when not reporting Officer) on conduct and efficiency of Officer reported on.

Date:

Signature

Name and Designation
(in block letters)
Head of the
Department.

ANNEXURE-I

(G.O.Ms.No.52, G.A.(Ser) Department, Dt.4-02-1981)

Statement of immovable property possessed / acquired and disposed of _____ or any other Person on his behalf or by any member of his Family during year ending _____

(Sub-rule (7) of Rule 9 of A.P.C.S. (Conduct) Rules, 1964)

Name of Property	Situation of Property(Survey/Municipal Number with extent)	Held in whose name	Date & mode of Acquisition/disposal	Price paid/obtained	Source of payment	Whether information given or sanction obtained with reference No. and date	Annual Income From the property
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.House							
2.Flat							
3.Shop							
4. House Plot 1							
House Plot 2							
House Plot 3							
House Plot 4							
5. Agril. land(dry or wet)							
6.Any other immovable property							

Note:-Details of acquisition of properties standing in the name of Hindi undivided family or partnership in which the officer holds a claim or share should be separately shown in the statement.

I,....., hereby declare that the particulars given above are true. I request that I may be given permission to acquire / dispose of property as described above from / to the party.

OR

I, _____, hereby intimate the proposed acquisition / disposal of property by me as detailed above. I declare that the particulars given above are true

SIGNATURE OF THE GOVERNMENT EMPLOYEE AND ADDRESS

DATE:
PLACE:

ANNEXURE-II

(G.O.Ms.No.52, G.A..(Ser-C) Department, Dt 4-2-1981)

Statement of movable property possessed / acquired and disposed of by _____ or by any member of his Family during year ending _____ or any other Person on his behalf

(Sub-Rule (7) of Rule 9 of A.P.C.S. (Conduct) Rules, 1964)

Name of property	Held in whose name	Date & mode of Acquisition/disposal	Name and address of person from whom acquired / to whom disposed off	Whether transact on done within the limits of jurisdiction	Price paid/ obtained with reference No.	Source of payment
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Movables (whose value exceeds rupees 1,00,000) as per G.O.Ms.No.528 General Administration (Services-C) Dept. Dt: 19.08.2008						
1. Vehicles :						
Motor Car						
Motor Cycle/Scooter (BAJAJ DISCOVER BS II)						
Any other Vehicle. (SUZUKI ACCESS BS III)						
2. Electrical Goods :						
Air Conditioner						
V.C.R./Television						
Refrigerator						
Any other goods						
3. Jewellery :						
Ornaments (Gold: 600 Grams)						
Vessels etc.						
4. Investment & Cash :						
Bank balance etc. as on 31.12.2016						
5. Furniture :						
6. Live Stocks:						
7. Any other goods:						

Note: - Details of acquisition of properties standing in the name of Hindu undivided family or partnership in which the Officer holds a claim or share should be separately shown in the statement.

I, _____, hereby declare that the particulars given above are true. I request that I may be given permission to acquire / dispose of property as described above from / to the party.

OR

I, _____, hereby intimate the proposed acquisition / disposal of property by me as detailed above. I declare that the particulars given above are true.

DATE: _____
 PLACE: _____
 SIGNATURE OF THE GOVERNMENT EMPLOYEE AND ADDRESS

ANNEXURE - III

(See Rule-6 A: G.O.Ms.No.354, G.A. (Ser.C) Dept., dt.8.8.1996)

Intimation of Foreign Currency/goods received by the Government Employees _____ under Rule 6-A of the Andhra Pradesh Civil Services (Conduct) Rules, 1964

Information pertaining to Foreign Currency / Goods received / accepted										
S. No	Date of receiving/accepting	Nature of foreign currency/goods received/accepted	Sources from which received/accepted	Reason/purpose for which the foreign currency/goods were received /accepted	The relationship of the sender to the recipient and name and full address of the sender	Whether intimated to the concerned authorities and customs or to the appropriate authority. If so, details to be furnished	Whether declared to Income Tax Department. If so, details to be furnished	Mode and method of receipt/acceptance of the foreign currency/goods by the Government Employee/his dependents	Whether the government Employee is having any official dealings from whom the foreign currency/goods were received/accepted	Details of any expenditure incurred by the Government employee/recipient/acceptance of the foreign currency/goods
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

I, _____, hereby declare that the particulars given above are true. I request that I may be given permission to acquire / dispose of property as described above from / to the party.

OR

I, _____ hereby intimate the proposed acquisition / disposal of property by me as detailed above. I declare that the particulars given above are true

DATE:
PLACE:

SIGNATURE OF THE GOVERNMENT EMPLOYEE AND ADDRESS